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**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF
BANGLADESH**
Ministry of Industries
Bangladesh Small and Cottage Industries Corporation (BSCIC)
Mayor Anisul Huq Road,
398, Tejgaon Industrial Area, Dhaka-1208



Request for Expression of Interest (EOI)

1.	Ministry/ Division	Ministry of Industries
2.	Agency	Bangladesh Small and Cottage Industries Corporation (BSCIC)
3.	Name of Procuring Entity	Controller (Accounts & Finance), Bangladesh Small and Cottage Industries Corporation (BSCIC)
4.	Procuring Entity Code	N/A
5.	Procuring Entity District	Dhaka
6.	Expression of Interest for Selection of	A firm for developing 'Enterprise Resource Planning (ERP) software' for Bangladesh Small and Cottage Industries Corporation (BSCIC)
7.	EOI Ref. No.	36.02.0000.003.91.01.22/ 707
8.	Date (dd/mm/yyyy)	22/11/2023
KEY INFORMATION		
9.	Procurement Sub-Method	Quality and Cost Based Selection (QCBS) (National) Complex Lump Sum
FUNDING INFORMATION		
10.	Budget and Source of funds	Revenue Budget of GoB
11.	Development Partner	Not Applicable
PARTICULAR INFORMATION		
12.	Project/ Programme Code	Not Applicable
13.	Project/ Programme Name	Not Applicable
14.	EOI Closing Date and time	13/12/2023, 12: pm
INFORMATION FOR APPLICANT		
15.	Brief Description of the Assignment	<p>Development of an ERP (Enterprise Resource Planning) system to automate all sorts of financial activity regarding Budget & Cash, Finance, Accounts, Provident Fund, Loan, Finance control including generation of all kinds of reports. It is expected that the ERP system will assist the BSCIC management to conduct its financial activities faster, effective and transparent way. Moreover, this ERP system would act as a Decision support system for management decision making.</p> <p>The overall Scope of Work for this project will involve the following areas (but not limited to following areas):</p> <ul style="list-style-type: none"> • Complete automation of all activities regarding Accounts and Finance of BSCIC including Budget & Cash, Finance, Accounts, Provident Fund, Loan, Finance control and Generation of all kinds of forms & reports etc. • Deployment of resources on-site at the project location(s). • Supply, install, configure, customize and implement offered ERP software as per requirements. • Provisioning of servers & associated hardware/software of suitable configuration required for training, development & configuration, quality testing for use during implementation till BSCIC's infrastructure is available for utilization. • Functional overview training, detailed functional training, technical training and end-user training. • ERP system and data centre maintenance. • Details are available in TOR which may be seen at PE's address

16	Experience, Resources & Delivery Capacity Required	<ol style="list-style-type: none"> 1. General experience as a software firm for minimum 08 (Eight) years. 2. Must have successfully delivered 4 (Four) ERP systems in last 3 (three) years. 3. Must have experience in design, development and implementation of minimum 7 (seven) software projects in the field of web-based application software in public sector. 4. Personnel capacity as per TOR. 5. The minimum amount of liquid asset of the firm shall be Taka 1.00 (One) crore. 6. Joint Venture (JV) is not allowed. 7. Certificate of proof on available liquid asset or fund availability/ credit facility/ credit commitment must be issued 03 (Three) months from the date of the EOI submission by the concern authority.
17	Other Details	<p>Interested Firm must attach following documents while submitting Expression of Interests</p> <ol style="list-style-type: none"> 1. Application for Expression of Interest, Up- to- date trade license, TIN and VAT registration certificate, Updated Income Tax clearance certificate, Audit Report of previous 3 (Three) years, Bank Solvency Certificate, Complete List of ICT personnel including Name, Designation, Qualification and Expertise. 2. All other relevant documents in evidence of Experience, Resources & Delivery Capacity required
18	Association with foreign firms	

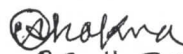
EOI DETAIL INFORMATION

19	Ref. No.	Phasing of Services	Location	Indicative Start Date (Month/Year)	Indicative Completion Date (Date-Month-Year)
		Project Inception	All offices of BSCIC	29-11-2023	15-12-2023
		Software Requirement Analysis		16-12-2023	31-12-2023
		System Design		01-01-2024	15-03-2024
		System Development & User Acceptance Test (UAT)		16-03-2024	30-04-2024
		Training & Development		01-05-2024	29-05-2024

PROCURING ENTITY DETAILS

20	Name of the Official Inviting EOI	Achena Chakma
21	Designation of the Official Inviting EOI	Controller (Accounts & Finance), Bangladesh Small and Cottage Industries Corporation (BSCIC).
22	Address of the Official Inviting EOI	Mayor Anisul Huq Road, 398, Tejgaon Industrial Area, Dhaka-1208
23	Contact Details of the Official Inviting EOI	Phone: 223351063, Email: controller@bscic.gov.bd, www.bscic.gov.bd

The procuring entity reserves the right to reject all EOI's.


22.11.2023
Achena Chakma

Controller (Accounts & Finance)
Bangladesh Small and Cottage Industries Corporation (BSCIC)
Phone: 223351063
Email: controller@bscic.gov.bd