

BANGLADESH SMALL AND COTTAGE INDUSTRIES CORPORATION
398, Tejgaon Industrial Area, Tejgaon, Dhaka, Bangladesh
Website: www.bscic.gov.bd Email: info@bscic.gov.bd

Ref. No.: 36.02.0000.000.08.025.21/159

Date: 02-06-2022

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Sub: Request for quotation (RFQ) for the appointment of C&F agent at Benapole land port to clear & forward imported potassium iodate (KIO₃) and deliver it to Bscic warehouses.

Dear Sir,

Please be informed that Bangladesh Small and Cottage industries Corporation (BSCIC) under Ministry of Industries has been working for the implementation of sustainable Universal Salt Iodization (USI) in Bangladesh to eliminate Iodine Deficiency Disorder from the country. BSCIC regularly procures Potassium Iodate (KIO₃) and supply it to the salt mills for salt fortification. Currently, the procurement of 20 MT Potassium Iodate (KIO₃) is being processed. SO, BSCIC is in need of a reliable C&F agent who will clear & forward the imported Potassium Iodate (KIO₃) and deliver it to BSCIC warehouses.

Description of the product (as it is going to be imported):

Item	Quantity & Packaging
Potassium iodate (as KIO ₃)	20 MT (20000kg) Total 800 drum (25kg/drum) <ul style="list-style-type: none">• 5 kg net weight aluminium foil bag with sealed• 5 bags per 5 kg polycoated fiber drum• Shrink wrapped and palletized

Responsibilities of C&F Agent:

The C&F agent is expected to perform clearing, forwarding, delivering (transport) activities. The responsibilities will be as follows:

- To release 20 MT Potassium Iodate (KIO₃) from Benapole Land Port safely, no damage shall be made by C&F Agents.
- To deliver imported Potassium Iodate (KIO₃) to BSCIC warehouses located in 8 Salt Zones (Dhaka, Narayangonj, Chandpur, Chittagong, Patiya, Cox's Bazar, Khulna & Jhalokathi) of BSCIC.
- Essential documents must be submitted and maintained properly. The C&F Agent will be required to undertake all works in connection with Benapole Land Customs for clearance and dispatch of imports according to the instruction of the authorized Officers of BSCIC, Dhaka as and when called upon to do so. They will also undertake the forwarding when required.

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Terms of Payment:

- The C&F agent will submit their bill with original invoices after the successful port release & delivery of imported 20 MT Potassium Iodate (KIO₃) to BSCIC warehouses located in 8 Salt Zones of BSCIC.
- The payment will be made upon:
 - C&F Commission
 - Loading-unloading Charge
 - Transportation Cost
 - Miscellaneous & Contingency
- In case of discrepancy between words and figures, the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotation submitter shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.

Last date of Quotation Submission : 9th June, 2022 (Office Time)


Quotation validity : 30 days from date of offer.

Delivery time : Within 7 days after the submission of Bill of Entry.

Necessary Documents :

- Attested photocopy of valid C&F license from the Customs Authority (Benapole).
- Attested photocopy of up-to-date Trade License for working as C&F Agent,
- Attested photocopy TIN clearance certificate, NID, VAT registration certificate.
- Bank Solvency Certificate and Statement.
- Experience Certificate
- Official address, Telephone number, Fax number, e-mail ID name and designation of officers and staffs/employees.

The Procuring Entity reserves the right to reject all the quotations or annul the procurement proceedings.

 02/06/2022

(Sorwar Hossen)

Chief, Salt Cell

&

Deputy General Manager

Extension Division

Bangladesh Small & Cottage Industries Corporation (BSCIC)

398, Tejgaon C/A, Dhaka-1208.

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Distribution:

1. BSCIC Website
2. BSCIC Head Office Notice Board.
3. Civil Engineering Division Notice Board.
4. Office File.

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Quotation Submission Letter
[Use Letter-head Pad]

RFQ NO: 36.02.0000.00

Date: 02-06-2022

To
Chief, Salt Cell
&
Deputy General Manager
Extension Division
Bangladesh Small & Cottage Industries Corporation (BSCIC)
398, Tejgaon C/A, Dhaka-1208.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the work and physical services of clearing & forwarding imported Potassium Iodate (KIO₃) and delivering it to BSCIC warehouses.

The total price of our Quotation is

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon me/us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of conditions of the contract and pledge not to indulge in malpractices in competing for or in executing the work.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal contract is signed.

I/We have examined and have no reservations to the RFQ document issued by you on 02 /06 /2022.

I/We understand that your reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

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Signature of Quotation Submitter with Seal

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Bill of Quantities (BOQ)

Clearing & forwarding and delivering 20 MT Potassium Iodate (KIO₃)

SL. No.	Description	Rate		Total Amount (Tk)
		In Figures	In Words	
1	2	4	5	6
01.	C&F Commission (Product price before tax X %)			
	Up to 1 crore (%)			
	Up to 5 crores (%)			
	Up to 10 crores (%)			
	Above 10 crores (%)			
02.	Loading-unloading Charge (To be mentioned in details)			
03.	Transportation Cost (To be mentioned in details)			
04.	Miscellaneous & Contingency (To be mentioned in details)			
Total (in figure) =				
Total (in words) =				

Signature of the Quotation Submitter with Seal

Date: dd/mm/yyyy

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