




GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
Ministry of Industries
**Bangladesh Small and Cottage Industries
Corporation (BSCIC)**



BSCIC Bhaban, 137-138 Motijheel C/A, Dhaka-1000

Request for Expression of Interest (EOI)

1.	Ministry/Division	Ministry of Industries			
2.	Agency	Bangladesh Small and Cottage Industries Corporation (BSCIC)			
3.	Name of Procuring Entity	Controller (Accounts & Finance), Bangladesh Small and Cottage Industries Corporation (BSCIC)			
4.	Title of Service	Appointment of Chartered Accountant firm for Consultancy			
5.	Procuring Entity District	Dhaka			
6.	Expression of Interest for Selection of	Consultancy Firm (Chartered Accountant)			
7.	EOI Ref. No.	36.02.0000.028.02.001.21/605			
8.	Date (dd/mm/yyyy)	27 October, 2021			
KEY INFORMATION					
9.	Procurement Sub-Method	Quality and Cost Based Selection (QCBS)			
FUNDING INFORMATION					
10.	Budget and Source of funds	Revenue Budget of GoB			
11.	Development Partner	Not Applicable			
PARTICULAR INFORMATION					
12.	Project/Programme Code	Not Applicable			
13.	Project/Programme Name	Not Applicable			
14.	EOI Closing Date and time	11 November 2021; 11:00 AM			
INFORMATION FOR APPLICANT					
15.	Brief Description of the Assignment	Preparing financial statements from FY 2015-16 to 2020-21 as per Rules & Regulations of Govt., Accounting Standards & Principles. Scope of works (but not fixed or limited to the following): Preparation of Financial Statements from FY 2015-16 to 2020-21 i.e. 6 years as per rules and regulations of Govt., Accounting Standards of Bangladesh as well as IAS (International Accounting Standards) & IFRS (International Financial Reporting Standards) following to the identification of any material error in policies, estimates & findings. Preparation of other supporting schedule, sub schedule and Bank reconciliation for the mentioned financial years. Development of a standard chart of accounts as per Govt. Schedule & accounting standards. BSCIC will provide necessary Voucher, ledger books, statements of Accounts and other related documents for preparing Financial Statements. The concern Chartered Accountant firm will conduct other necessary activities (if required) regarding preparing financial statements. The mentioned activities should be duly completed within 03 months from receiving Notification of Award (NOA).			
16.	Experience, Resources & Delivery Capacity Required	1. Minimum 20 (Twenty) years of experience in consultancy as Chartered Accountant firm. 2. Minimum 10 (Ten) years of experience in consultancy/auditing of Govt., Semi Govt., Autonomous bodies/Corporations, Govt. Organizations etc. 3. Evidence of successful completion of consultancy/auditing of 03 nos. of Govt./Semi Govt./Autonomous bodies/Corporations. 4. Listed Under Bangladesh Bank, Bangladesh Securities & Exchange Commission. 5. Evidence (Ownership document/rental deed) of Permanent office in Bangladesh should be submitted. 6. Reasonably acceptable organizational profile having adequate permanent manpower for consultancy, relevant office equipment and other logistic support (detailed profile of permanent manpower with professional qualification in related field needs to be submitted separately) 7. Detailed work plan for performing the assigned task.			
17.	Other Details	Interested firms are invited to provide information and necessary documents indicating that they are competent to perform the services (brochures, description of similar assignments, experience in similar activities, trade license, VAT certificate, Income Tax Certificate, photocopy of NID card of the authorized person, contact details including phone number & email address etc.)			
18.	Association with foreign firms	Not Applicable			
EOI DETAIL INFORMATION					
	Ref. No.	Phasing of Services	Location	Indicative Start Date (Month/Year)	Indicative Completion Date (Month/Year)
19.	36.02.0000.028.02.001.21/605	N/A	Dhaka	December/2021	March/2022
PROCURING ENTITY DETAILS					
20.	Name of the Official Inviting EOI	G.M. Rabbani Talukder			
21.	Designation of the Official Inviting EOI	Controller (Accounts & Finance), Bangladesh Small and Cottage Industries Corporation (BSCIC).			
22.	Address of the Official Inviting EOI	BSCIC Bhaban (5th Floor), 137-138, Motijheel C/A, Dhaka-1000.			
23.	Contact Details of the Official Inviting EOI	Phone: 223351063, Email: controller@bscic.gov.bd, www.bscic.gov.bd			
The procuring entity reserves the right to accept or reject all EOI's.					


G.M. Rabbani Talukder
Controller (Accounts & Finance), BSCIC.